

MINNESOTA BOARD OF CHIROPRACTIC EXAMINERS

www.mn-chiroboard.state.mn.us

MBCE Newsletter a quarterly publication

Summer 2003

RENEWAL SEASON IS HERE AGAIN

Last year 77% of applications and almost 60% of fees were successfully completed online!

Renewal season begins in August and runs through March each year. Below is a list of all the upcoming deadlines for renewals:

September 15	Acupuncture Renewals
December 31	DC License Renewals
December 31	Professional Firm Renewals
December 31	Seminar Sponsor Renewals
February 28	Independent Examiner Renewals

The online system will open at least 60 days in advance of the DC License Renewal deadline and at least 30 days in advance of all other renewal deadlines. Individual notices will be mailed at the time the online renewal system is operational.

The online feature to change your address and supply an email address is available 365 days a year. The online Acupuncture Renewal feature shall be activated on or about August 15, 2003. To access the web online system go to the Board's website at www.mn-chiroboard.state.mn.us and click on **ONLINE RENEWAL/INFORMATION CHANGES**.

One area of confusion last year was the type of receipt that should be printed by licensees when using the online system. Staff has improved the warning line instructing users to print a receipt and urges licensees to read any receipt they print very carefully. A proper receipt will show a 16-digit confirmation number, the name of the renewal fee that has been paid, and a statement that specifically states the name of the renewal form that has been completed. An example of the critical lines to look for on your next receipt are shown below:

Credit Card Charge Details

Your credit card confirmation number: 1234567890123456

...

Please print this screen for your records.

...

You have completed Acupuncture renewal form.

You have paid Acupuncture renewal fee.

Any receipt printed without these statements should be faxed to the Board for investigation and remedial action. All successful credit card charges will appear on your statement as a charge to the vendor EzGov from Atlanta, Georgia. Additionally, licensees are hereby warned that technical difficulties, even if at the last minute, will *not* suffice to deter imposition of late fees. Should you experience last minute problems it is still a good idea to get that paper check postmarked to avoid late fees. We are continually working to improve the system.

BUDGET CRISIS AFFECTS CHIROPRACTIC BOARD

The budget crisis of the State will continue to affect the Board this coming year. **The more licensees who use the online system the greater the likelihood that a fee increase may be forestalled.** Options for reducing the operational costs of the Board include reducing the number of committee and complaint panel meetings; restricting conference attendance and travel; possible reduction in the number of newsletters printed during the year; and containment of complaint related costs through swift and meaningful enforcement efforts.

If you have a suggestion the Board should consider please send it to us in writing. Plans are still being made to propose either a fee increase and/or a one-time surcharge to recoup costs incurred in recent contested case hearings. Licensees can help keep such costs down by monitoring the activities of peers and reporting violations early. The full effect of the fraud investigations and prosecutions has not yet been felt in the budget and this will greatly affect the size of any fee increase or special surcharge imposed.

BOARD MEETING UPDATE

Action summary of July 10, 2003 meeting:

- ✓ Susan E. Osman continues to work in place of Micki King who was called up for active military duty
- ✓ Disciplinary matters were discussed in a closed Executive Session
- ✓ Minutes were approved for April 10, 2003 Executive Session and Board meetings
- ✓ Transfer licenses were reviewed and denied due to outstanding discipline in another state and lack of five years of active practice time
- ✓ Discussion occurred regarding how to reinstate a license suspended for failure to renew
- ✓ Steve Gunn, Rosellen Condon, and Susan Damon, Assistant Attorneys General, gave updates on pending litigation cases and requests for reconsideration of past decisions made by the Board
- ✓ Committee reports were reviewed and Dr. Otto gave a report on recent Federal Chiropractic Licensing Board activities
- ✓ Dr. Bolles, from Northwestern Health Sciences University, made a presentation to the Board regarding the proposed Acupuncture Examination rule change; the preliminary language for this rule was approved
- ✓ The Board approved a resolution adopting the final language/order adopting the Transfer License -- Approval of Examination from Another State or Jurisdiction proposed rule change
- ✓ Discussion occurred regarding the Health Professional Services Program costs and the Council on Health Board's proposed study of health board governance
- ✓ The budget was discussed and it was reported that the current negative balance of the Board was \$48255.81 for Fiscal Year 2003
- ✓ Discussion occurred regarding regulation of out of state interns and the matter was referred back to the Legislative/Rules committees
- ✓ Discussion occurred regarding a possible fall new licensee orientation program in September or October

DISCIPLINARY ACTIONS

Erik Jon Johnson DC	July 10, 2003	Stipulation and Order-Suspension
Gregory Charles Fors DC	July 10, 2003	Stipulation and Order-Conditional Reinstatement

RECENTLY ENACTED RULES

The Board wishes to highlight the recent changes regarding how licensees will be accountable for meeting the new annual continuing education requirements. The highlights of the changes and the full rule can be found on the Board's web site at www.mn-chiroboard.state.mn.us under What's New, the Rules and Statutes, and the Continuing Education buttons. The most important change for licensees to remember is that no active reporting takes place. All compliance certifications will be accomplished through a new audit process. The audit system will require that:

1. The licensee acquire a receipt for each program attended, with program Name, Number, Date, etc.
2. The Board send out a *request* for the licensee to submit his original attendance receipts
3. The Board review these receipts against seminars and hours approved
4. Upon successfully meeting the requirements the Board will issue a letter of compliance to licensees
5. Upon failure to meet the requirements licensees will face possible imposition of a fine and suspension/conditional licensure

Again, please **DO NOT** send in attendance receipts along with renewal forms. Due to the budget crisis any forms received **WILL NOT** be returned to licensees and **MAY NOT BE KEPT** by the Board until audit notifications are sent. Submitting receipts prior to receiving an audit notice may result in licensees needing to contact sponsors for replacement certificates and could temporarily jeopardize the good standing of a license. The exact number of hours required for continuing education are as follows:

- 2002 -- no hours required due to rule changes in early 2003; however, if a licensee accumulated more than 20 hours in this year in anticipation of a biennial requirement for 2003, the hours over and above 20 or the hours over and above a specific classification requirement *may* be credited towards the 2003 requirement; classification requirements may be rolled forward only if they exceed the annual requirement of a single year (for example if you took 5 hours of x-ray in 2002, 2 hours would count for the 2003 x-ray classification requirement regardless of whether or not you accumulated 20 total hours in 2002)
- 2003 -- 20 hours are required; 1 hour must meet the professional boundary classification requirement, and 3 hours must meet the x-ray classification requirement

The number of hours allowed for class development and test monitoring have also been revised. See the rules for more specific information or call the Board office and speak with John Burbey at 612-617-2222.

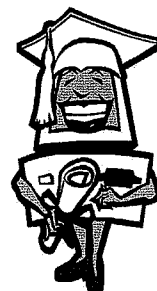
RULES . . .

The Board continues to work on the promulgation of Rules regarding the practice of chiropractic. The State of Minnesota has a structured rules promulgation process with specific procedures and time lines. Please call the office and check our website (www.mn-chiroboard.state.mn.us) for new and changing information. Or if you wish, you may send us a written note and ask to be placed on the "Rules List" where we would send you regular updates of the status of rules as they go through the rules promulgation process.

If you have questions or comments on any rule you may call our office at 612-617-2222 at any time. However, we wish to remind you that all comments must be submitted in writing if they are to be presented to the Board and/or to be included in the official record.

Copies of the full text of any rule may be acquired by contacting Board staff at 612-617-2222 or by sending a written request to:

MBCE - Rules List Coordinator
 2829 University Avenue SE
 Suite 300
 Minneapolis, MN 55414-3220



NEW LICENSEES

MAY 2003	JUNE 2003	AUGUST 2003
HAROLD ALEXANDER BROWN DC CHRISTOPHER TAD BRYAN DC DUSTIN PAUL CARLSON DC KARI JO CHRISTOFFERSON DC FELICIA MARIE CONNER DC BRADLEY ARNOLD DAHLAGER DC VIRGINIA PETRY DUNIVAN DC JASON MICHAEL FENSKE DC AMY LOUISE GUNDERSON DC MICHAEL JON HALLINGSTAD DC STEVEN ANDREW HYJEK DC ANDREW JON LINN DC JASON ALLEN LUPKES DC MICHAEL LAVEREN MARISTUEN DC JONATHAN DAVID MURPHY DC BRIAN JEREMY OPP DC CYNTHIA LYNN OPP DC JADON LEE REDINGTON DC SUSAN ELIZABETH REED DC SARA JO ROWE DC JONATHAN DAVID SCHNELLE DC BENJAMIN WALLACE SMETANA DC GABRIEL LEE WIENER DC JENNIFER ARGRAVES WILLIAMS DC BETHANY ANNE WINTHER DC	ROBERT ROY DEYOUNGII DC BRUCK ESHETE' DC ERICA LEA JOHNSON DC SEAN MITCHELL KOLODJI DC JER LEE DC STEPHANIE CHRISTINE LILLIS DC JASON WING LOUIE DC JEFFREY ALAN MITCHELL DC GREGORY JOHN MONGEON DC ERIC RICHARD NOHNER DC JOSHUA STEVEN NORINE DC SHAWN PRESTON PREISLER DC JEFFREY SCOTT SENTER DC	LAURA LYNNE ASHFORD DC CHAD LOUIS BEILER DC KATIE ANN BELLMONT DC WILLIAM DOUGLAS CARTER DC LAURA KATHERINE CUPP DC MICHAEL LEO DIXON DC STEPHEN GARY FLIKKE DC WADE KURT FOLSKE DC TRACIE KAY FOWLER DC NICOLE MARIE HAMEL DC BRIAN MICHAEL HARRISON DC JONATHON MICHAEL HAUG DC TIMOTHY RYAN KINSELLA DC ALAN RUSS LUNDEEN DC BRIAN CARL MALZER DC KIMBERLY ANN MARTIN DC DEBORAH LEIGH McCLURE DC SCOTT ANDREW MOORING DC JOHN JOSEPH PROKOSCH DC JENNIFER LOUISE QUITKO DC PHILLIP CHARLES RAND DC JASON JAMES ROSENBUSH DC DAWN ANN SMITH DC MICHAEL WILLIAM SMITH DC HEATHER ANN VANWYHE DC MICHELE MARIE VINCENT DC DANIEL JO WIGGINS DC DAVID CURTIS WOLD DC DOUGLAS DALE YOST DC
	<hr/> <p>JULY 2003</p> CALVIN THONGCHU NGUYEN DC JAMES MICHAEL RUBIN DC JAY PATRICK WILSON DC	

STATISTICS OF MINNESOTA LICENSED CHIROPRACTORS AS OF August 1, 2003

Licenses:		Registrations:	
2229	Active		
177	Inactive		
278	Terminated 12/31/02	562	Acupuncture
75	Inactive Terminated 12/31/02	378	Professional Firms
6	DC Emeritus (2002 & 2003)	80	Independent Examiners
38	Voluntarily Retired (2002 & 2003)	38	Graduate Preceptors
2803	Total	1058	Total

XRAY REGISTRATION AND INSPECTION INFORMATION

The registration and renewal of certificates for, and inspection, use or sale of Xray equipment is subject to rules promulgated by the Minnesota Department of Health (MDH). Fees for registration and renewal are described in Minnesota Statutes Section 144.121, subd. 1a, and consist of a base fee plus other charges. Equipment is subject to annual inspections and must be in compliance when sold or transferred. Minnesota Rules Chapter 4730 gives additional information on the subject and articles on the subject can be found in the *Radiation Update* newsletter on MDH's web site, www.health.state.mn.us, click on "programs by name" button, and under "list of choices" select "Radiation Control", open your screen to full width and on the right hand side select "Radiation Update Newsletters".

DATES TO REMEMBER IN 2003

<p>EXECUTIVE COMMITTEE MEETING DATES</p> <p>September 9, 2003 October 14, 2003 November 11, 2003 December 9, 2003</p>	<p>BOARD MEETING DATES</p> <p>September 11, 2003 November 20, 2003</p> <hr/> <p>COMPLAINT PANEL MEETING DATES</p> <p>Patalonis-Reeve panel meets the first Thursday of every month Kassekert-Otto panel meets the fourth Tuesday of every month Whelan-Marshall panel meets the fourth Thursday of every month</p>	<p>RULES COMMITTEE MEETING DATES</p> <p>The third Thursday of every month</p> <hr/> <p>Office is Closed For the Following Holidays</p> <p>September 1, 2003 – Labor Day November 11, 2003 – Veterans Day November 27-28, 2003 – Thanksgiving Holiday December 25, 2003 -- Christmas</p>
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DON'T TOSS THAT STATE REFUND CHECK

The new paper warrants sent by the state are the size of a post card - 6x4-1/4". The reduced warrant size saves the state a significant amount of money on both printing and postage costs. However, due to the smaller size, vendors are mistakenly disposing of the warrants. If you are expecting a refund carefully check your mail.

Office Staff Members

Name	Title
Larry A. Spicer, D.C.	Executive Director
Karen Dorff	Office Manager
Susan Osman / Micki King	Health Program Rep.
Lori Blanski	License Coordinator
John Burbey	Continuing Education Coordinator

MBCE Board Members

Name	Term Expires
Rosemary Kassekert	Jan. 2005
Teresa Marshall, D.C.	Jan. 2006
LeRoy Otto, D.C.	Jan. 2007
Joan Patalonis	Jan. 2007
Gary Pennebaker, D.C.	Jan. 2004
Mark O. Reeve, D.C.	Jan. 2005
Timothy J. Whelan, D.C.	Jan. 2004

WE NOTE THE LOSS OF

The Board wishes to express its condolences to the family of Board Member Teresa Marshall, DC, at the loss of her father.

*The Mission of the Minnesota Board of Chiropractic Examiners (MBCE) is:
To protect the public through effective licensure, enforcement of the statutes
and rules governing the practice of chiropractic, to ensure a standard
of competent and ethical practice in the profession.*

*The Minnesota Board of Chiropractic Examiners (MBCE) does not discriminate on the basis of race,
color, national origin, sex, religion, age or disability in employment or the provision of services.*

Minnesota Board of Chiropractic Examiners
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